



Doggie Dash 'n Splash Fest
Saturday, August 22, 10:00 a.m. – 5:00 p.m.
Fairgrounds Recreation Center
210 Fairground Rd., Xenia

-EXHIBITOR APPLICATION-

Company Name: _____

Contact Name: _____

Address: _____

City: _____ State: _____ Zip: _____

Phone: _____ Fax: _____ Cell: _____

Email Address: _____ Website Address: _____

Please describe your booth set up (photos appreciated): _____

Type of Services/Products offered: _____

Non-Profit \$25.00: _____ **For-Profit \$75.00:** _____ **Concessionaire \$100.00:** _____

I would like to reserve _____ exhibitor space(s) at a total cost of \$ _____

Would you be willing to donate a silent auction, prize or doggie bag item? Yes ___ No ___

If yes, please list item(s) _____

By signing this form, I agree to hold harmless and release the Board of Greene County Commissioners and the Greene County Park District, Board of Park Commissioners, their individual members and all of their officers, agents, assigns, and employed from any and all loss, damage, liability, injuries, medical conditions, and costs or expenses as may arise, or may be caused in any way by participation in County operated recreation and park programs or activities that I or my family participate in. I further understand that I assume all responsibility for any loss, damage, liability, injuries, or medical complications from participation in County operated recreation and park programs that I or my family participate in. I have read and understand the above conditions for participation in Greene County Recreation, Parks and Cultural Arts and Greene County Park District programs and activities. I also acknowledge that I have reviewed the attached exhibitor information.

Authorized Signature

Company Name

Date

Completed vendor application and fee *must be received by Monday, July 6, 2009 to be included in the event program* or by **Friday, August 7, 2009** (no event program listing) and may be sent to Greene County Parks, c/o Russ Stine, 651 Dayton-Xenia Rd., Xenia, OH 45385. Cash or checks are accepted and may be made payable to Greene County Parks. For more information contact Russ Stine by phone at 937-562-7443 or by email at rstine@co.greene.oh.us.

For Office Use Only
Application accepted & approved by: _____ Date: _____
Exhibitor Space # _____



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-EXHIBITOR INFORMATION-

Please retain for your records.

1. Booth Space

- Cost: \$25.00 non-profit, \$75.00 for-profit, and \$100.00 for concessionaires.
- Limited to a 10' x 10' space. No electricity will be available.
- Exhibitors must provide their own table, chairs and canopy tent (if desired) as long as it fits in a 10' x 10' space.
- Set up is held from 7:30 – 9:30 a.m. Tear down will begin at the close of the event at 5:00 p.m. Once the event has begun, no vehicles will be permitted on the event grounds until after 5:00 pm.
- Booth must be staffed at all times.
- Exhibitor will display merchandise so that walkways are kept clear and merchandise does not intrude on any adjacent exhibitor space.
- Devices, which produce sound, must be operated so as not to disturb other exhibitors or animals.
- Exhibitor understands that other exhibitors with similar merchandise may also have space at the event.
- Exhibitor space is limited and is on a first come, first serve basis; however, Greene County Recreation & Parks, in its sole discretion, may refuse exhibitor's request for space.
- Greene County Recreation & Parks will not be responsible to the exhibitor, his employees, agents, guests or animals for any damage or injury from fire, electricity, water, storm, riot, smoke, theft or any other cause.

2. Doggie Dash 'N Splash Fest General Info

- Contact information: Russ Stine at 937-562-7443 or by email at rstine@co.greene.oh.us
- This event will be held rain or shine. Exhibitor space is non-refundable.
- Rescue and humane organizations may NOT fund-raise at the event. Donation jars are NOT permitted at the event. Items may be sold by each paying organization.
- Rescue and humane organizations are welcome to bring adult dogs for adoption. No puppies under 4 months of age. Adoptions may not be completed at the event.

3. Exhibitor Responsibilities

- Exhibitor must obtain all permits and licenses required by the State of Ohio and Greene County, and must pay all applicable city, county, state and federal taxes. ***For your reference, local permit information is printed on the back of this sheet.***
- Exhibitor gives Greene County Recreation & Parks the right to use their name in the Doggie Dash 'N Splash Fest publicity and advertising.
- Exhibitor will carry liability and property insurance sufficient to provide adequate coverage should an accident or damage occur at the exhibitor's booth.
- Exhibitor will be completely set up and have all vehicles removed from the event site to their specified parking areas before 9:30 a.m. During set up, exhibitors will quickly unload all materials from vehicles and move vehicles out of the designated unloading zone before setting up their booth.
- Exhibitors will remove all equipment, supplies and vehicles from the event site by 6:30 p.m. on Saturday, August 22, 2009. Exhibitor's space must be left clean with all trash placed in the receptacles provided.

4. Payment Terms

- Completed exhibitor application and fee ***must be received by Monday, July 6, 2009 to be included in the event program*** or by **Friday, August 7, 2009** (no event program listing). It may be sent to Greene County Parks, c/o Russ Stine, 651 Dayton-Xenia Rd., Xenia, OH 45385. Cash or checks are accepted and may be made payable to Greene County Parks. ***Please Note: Your exhibitor space is pending upon receipt of confirmation from our office.***

HELP US PUBLICIZE THIS EVENT!

Please link to our event web site: www.dashsplash.com. Contact Russ by phone at 937-562-7443 or by email at rstine@co.greene.oh.us if you would like flyers to help promote this unique and fun event!

Doggie Dash N' Splash Fest

August 22, 2009

Permit Contact List

Vendor

If you are unsure if you need a vendor's permit, please contact the department below.

Greene County Auditor's Office
69 Greene Street
2nd Floor, Room 200
Xenia, Ohio 45385
937-562-5065

Tents

Tents larger than 10' x 10' are required to be inspected. Please contact the department below.

Greene County Building Inspection
Lanae Yankasky
667 Dayton-Xenia Rd.
Xenia, Ohio 45385
937-562-7413

Food

Please contact the department below for a permit for a food concession operation.

Greene County Combined Health Department
Environmental Health Services
369 Wilson Drive, Room 8
Xenia, Ohio 45385
937-374-5606
937-374-5607

Please remember that you are responsible for obtaining the proper permits for this event.